

CLASS ASSIGNMENT ALERT
Grades 6-12

The Class Assignment Alert informs Baldwin Public Library when students need materials for research projects and class assignments. Please submit at least **two weeks** before students are given the assignment. If we do not have the needed materials, we can interloan. Your request may be mailed, phoned in, faxed or e-mailed.

Date Assignment given: _____

Date Assignment due: _____

Teacher: _____ Phone: _____ E-mail: _____

School: _____

Grade: _____ Subject: _____ No. of Students: _____

Assignment:

Please enclose a copy of the assignment as the students received it. Materials will be placed on a temporary reference shelf for the duration of the assignment. If you require specific titles or materials please contact:

Jill Holleufer, Head of Young Adult Services
Baldwin Public Library, 2385 Grand Avenue, Baldwin, NY 11510
Phone: (516) 223-6228 ext. 43 Fax: (516) 623-7991 E-mail: jillh@baldwinpl.org

Thank you for using Assignment Alert: This helps the Library help your students.